

Broadwell Carpentry, Inc.

(413) 458.2400 or (413) 664.9590

Fax: (413) 662.2649

dawn@broadwellcarpentry.com

[www.broadwellcarpentry.com](http://www.broadwellcarpentry.com)

Employment Application

*Please Print All Information*

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Last Name: | First Name: | Middle Name: |
| Address: | City: | State: |
| Zip Code: | Home Phone: | Work Phone: |
| Cell Phone: | Social Security Number: |

**How did you hear about us?**

[ ]  Advertisement [ ]  Friend [ ]  Walk-In [ ]  Employment Agency

[ ]  Relative\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Have you ever been employed by us before?**  [ ]  Yes [ ]  No

If yes, date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Are you currently employed?** **[ ]**  Yes [ ]  No

**May we contact your present employer?** **[ ]** Yes [ ]  No

**Are you 18 years of age or older?** [ ]  Yes [ ]  No

**Are you prevented from lawfully becoming employed in this country due to Visa Immigration status?** (Proof of citizenship or immigration status is required upon employment.)

**[ ]** Yes [ ]  No

You are available to work: [ ]  Full Time [ ]  Part Time [ ]  Temporary

Date you can begin work:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever been convicted of a crime or traffic violation? [ ]  Yes [ ]  No

If yes, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Education**

|  |  |  |  |
| --- | --- | --- | --- |
| School Address | Credits | Major | Diploma/Degree |
| High School: |  |  |  |
| College: |  |  |  |
| Technical/Other: |  |  |  |

**Employment-** List below all present and past employment, beginning with your most recent. All times must be accounted for whether employed or not. Attach an additional sheet if necessary.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name and Address of Company and Type of Business | DatesEmployed | JobDescription | Starting Salary | Ending Salary | Reason for Leaving | Name ofSupervisor |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

Describe in detail any Specialized Training, Computer or Office Equipment Skills, Certifications, Licenses or On-The-Job Training programs you have completed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Licenses and Certifications:**

Please list any licenses or certifications held and the dates obtained: (CDL, Skilled Trade License, First Aid/CPR, etc.)

1. 4.
2. 5.
3. 6.

**Craft Related Experience:**

*Please circle all that apply and write your years of experience*

 Basic Carpentry Painter

 Finish Carpentry Mason

 CNC Machine Operator Plumber

 Finisher (paints, stains, etc.) Roofing (type)

 Foreman or Supervisor Surveying

 Designer or CAD experience Landscaping

 Electrician Sheet rocker

 Ironwork Heavy Machine Operator (type)

**Personal References:**

|  |  |  |
| --- | --- | --- |
| Name: | Company: | Phone: |
| Address: |
| Relationship: |
| Name: | Company: | Phone: |
| Address: |
| Relationship: |
| Name: | Company: | Phone: |
| Address: |
| Relationship: |

*I certify that the answers given by me in this employment application are true, correct and complete. I agree that the company shall not be liable, in any respect, if my employment is terminated because of misstatements or pertinent omissions made by me in this application.*

*I hereby understand and acknowledge that any employment relationship with this Company is of an “At-Will” nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time, with or without notice, and with or without cause. It is further understood that this “At-Will” employment relationship may not be changed by any written document or by verbal agreement unless such change is specifically acknowledged in writing by an authorized Executive of this Company.*

*During my employment with Broadwell Carpentry, Inc. and after my employment ends, I agree not to disclose any confidential or proprietary information regarding operating procedures. A copy of this form may be used as the original.*

|  |  |
| --- | --- |
| ***This application is valid for sixty days from the application date unless renewed in person or in writing.*****Applicant’s Signature**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  | **Date**:  |